

**Jewett City Department of Public Utilities
Board of Commissioners
Meeting Minutes
April 12, 2023**

The regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday, April 12, 2023, at 4:30 pm.

Chairman Demicco called the meeting to order with Comm. Throwe and Comm. Comfort present. Also, in attendance was Carol Throwe, Lia Metzger, and Kenneth Sullivan, Director of Utilities.

AGENDA #2 APPROVE THE MINUTES OF THE REGULAR MEETING HELD OF MARCH 8, 2023:

Comm. Comfort made the motion to approve the regular meeting minutes held on March 8, 2023 as written and presented prior to the meeting. The motion was seconded with all in favor.

AGENDA #3 READING OF COMMUNICATIONS:

There were no communications for this meeting.

AGENDA #4 REPORTS OF OTHER COMMISSIONERS:

Chairman Demicco stated that he attended the Borough of Jewett City meeting and some CMEEC meetings in the last month.

AGENDA #5 ADDRESS PUBLIC CONCERNS:

Director Sullivan informed the Board that Lia Metzger was attending the meeting to request an adjustment to her April 1, 2023, sewer bill due to a water leak in her basement. Ms. Metzger explained that the leak was above a hot water heater and it was going onto the basement floor and not into any sewer pipes, referencing the pictures she provided. She stated that she has had the leak repaired. She asked that the Commissioners consider an adjustment to her April 1, 2023 sewer bill. After some review and discussion on her sewer use history, Chairman Demicco made the motion to reduce her April 1, 2023, sewer bill to 73.4 units of average use without setting a precedent. The motion was seconded with all in favor.

AGENDA #6 DISCUSS AND TAKE APPROPRIATE ACTION ON SETTING THE BOROUGH ALLOTMENT FOR THE NEXT FISCAL YEAR:

After much discussion on the allotment and street light reimbursement, Chairman Demicco made the motion to approve the Borough of Jewett City allotment at \$110,000.00 payable in four installments as funding permits. The motion was seconded with all in favor.

Chairman Demicco made the motion to approve reimbursement to the Borough of Jewett City for the amount paid for the Borough's Street Lighting usage costs and waive penalties that may be applied. The motion was seconded with all in favor.

AGENDA #7 DISCUSS AND TAKE APPROPRIATE ACTION ON AUDIT PRICING PROPOSAL FROM COSTELLO COMPANY, LLC:

Director Sullivan informed the Board that he had received the enclosed proposal for this year's audit with no increase in the cost for either division. He also stated that Costello Company has done good work for us in the past and these costs were considered "acceptable".

After some discussion, Comm. Throwe made the motion to accept the 2023 Audit Proposal from Costello Company, LLC in the amount of \$9,100.00 for the Electric Power Division. The motion was seconded with all in favor.



Comm. Throwe made the motion to accept the 2023 Audit Proposal from Costello Company, LLC in the amount of \$7,400.00 for the Sewer System Division. The motion was seconded with all in favor.

AGENDA #8 DISCUSS CIRMA WORKERS' COMPENSATION 2023-24 BUDGET INDICATION RATE INCREASE:

Director Sullivan informed the Board that the enclosed letter from CIRMA shows a budget indication estimate for rate increase not to exceed 3.0% at the July 1, 2023 renewal. After some discussion, Chairman Demicco made the motion to approve CIRMA's 3.0% increase on renewal for fiscal year 2023-24. The motion was seconded with all in favor.

AGENDA #9 SEWER UPDATE:

Director Sullivan stated that he wanted to thank the Borough of Jewett City for the help they have provided through the ARPA Funding for our capital purchases.

Director Sullivan informed the Commissioner's that the WWTP is running okay but failures continue to present themselves. He also mentioned that the financial statements continue to show income losses.

Director Sullivan stated that the new employee at the WWTP is picking the work up very quickly.

AGENDA #10 DISCUSS UPCOMING FISCAL YEAR INCREASE IN COSTS TO PARTICIPATE IN CONNECTICUT MUNICIPAL RETIREMENT SYSTEM:

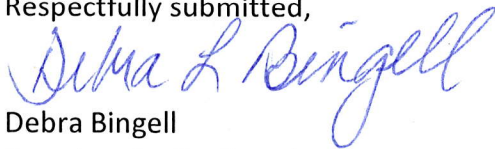
Director Sullivan stated that the enclosed letter shows the increase in costs for the employer and the employee shares. It was also mentioned that this is possibly the end of the State's five-year plan to fund the MERS retirement system.

AGENDA #11 OTHER BUSINESS:

There was no other business for this meeting.

A motion was made by Comm. Throwe to adjourn the meeting at 4:55 pm. The motion was seconded with all in favor.

Respectfully submitted,



Debra Bingell
Secretary to the Board